

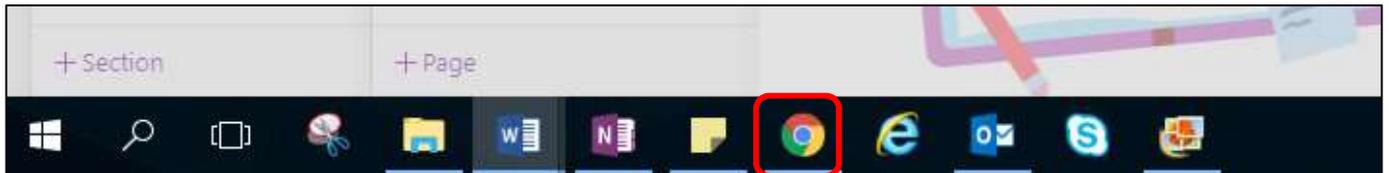
How to access my child's School email

- **All Education Queensland students have access to an email account through their EQ MIS (Managed Internet Service.) They will require their MIS username and password.**

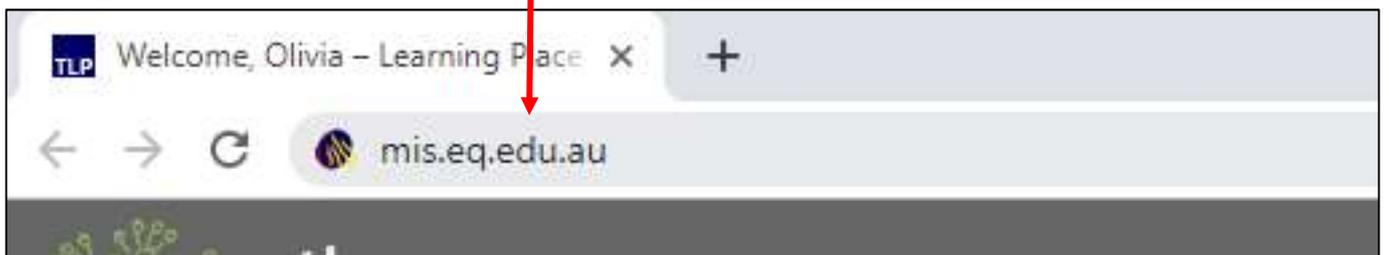
Accessing email through a computer.

For desktop or tablet email see last page.

1) Open the **internet** (If it doesn't work in one browser, try another e.g. Google Chrome, Edge, Firefox or Safari.)

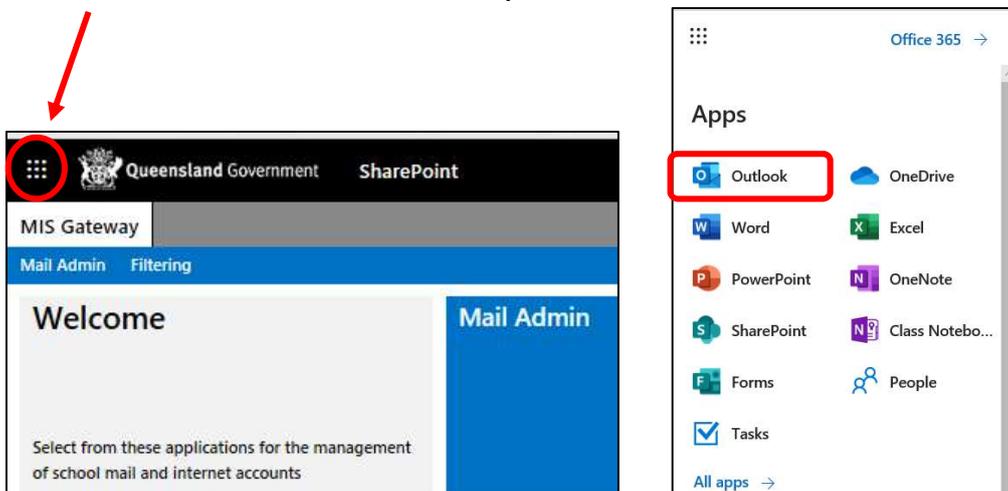


2) In the **address bar**, type in **mis.eq.edu.au**. (Please note there is no www.)



3) Sign in using your **student MIS username** and Password
e.g. your child's MIS username is - owell7 (not owell7@eq.edu.au)

4) Click on the **waffle**, located in the top left hand corner. Then **Outlook**.



If you wish to use a desktop mail program or a smart device app, follow their prompts to add an account. If platform options are given, your child's account is under Office 365 , not Microsoft or outlook.



7) Sign in using your **student email address** (e.g. owell7@eq.edu.au NOT owell7), click **next** and enter your **password**.

